EEA FAMILY PERMIT (VAF5 DEC 2013)

This form is for use outside the UK only. This form is provided free of charge.

Under the Immigration (EEA)

Regulations 2006, Swiss nationals



► READ THIS FIRST

A national of the

European Economic

Austria

• Belgium

This form must be completed in English. You may use blue or black ink.

• Denmark

• Estonia

Please follow the guidance notes carefully and complete all questions as indicated. If you run out of space, please use Part 9 – Additional Information.

The Home Office may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant original documents (please see supporting documents guidance).

It is better to explain why you do not have a document than to submit a false document. Your application may be refused if you use a false document, lie or withhold relevant information. It may harm the credibility of your application if you supply a false document.

Lithuania

Luxembourg

Portugal

• Romania

Hungary

Iceland

Area (EEA) is a national of one of the following countries:	BulgariaCroatiaCyprusCzech Republic	FinlandFranceGermanyGreece	 Irish Republic Italy Latvia Liechtenstein	MaltaNetherlandsNorwayPoland	SlovakiaSloveniaSpainSweden	are included in the definition of "EEA nationals". Their family members are considered as if they were family members of EEA nationals.
YOU SHOULD (NATIONAL WHO) If you are not com	O IS IN OR INTE	ENDS TO CO	ME TO THE UNI	TED KINGDON	И	FAMILY MEMBER OF AN EEA
What is the mair	n purpose of y	our visit to tl	ne UK? >>>>	How long d	o you intend t	o stay in the UK?
Travel Dates On which date do	you wish to trav	el to the UK?	>>>>>>>	On which dat	e will you leave	the UK?
Part 1	About You	Read Guid	ance, Part 1			
1.1 Given name(s)	(as shown in you	ur passport) >	>>>>>	1.2 Family na	ame (as shown ii	n your passport)
1.3 Other names (aby and/or any other				1.4 Sex Put a	a cross (x) in the	relevant box
1.5 Marital status? Put a cross (x) in the		Single		Married/	'Civil Partner	Unmarried Partner
		Divorced/D	issolved Partnership	Separate	ed	Widowed/Surviving Civil Partner
1.6 Date of Birth	M Y Y	>>>>>>	>>>>>	1.7 Place of	Birth	
1.8 Country of Bir	th >>>>>>	>>>>>>	>>>>>>	1.9 Nationali	ty	
1.10 Do you hold,	1	er held, any ot	_	nationalities?	Put a cross (x) in	the relevant box

Passport Information Read Guidance, Part 2 Part 2 Enter details of the passport or travel document that you will use to travel to the UK. 2.1 Current passport or travel document number >>>>>>>> 2.2 Place of Issue 2.4 Date of Issue 2.6 Is this your first passport? Put a cross (x) in the relevant box Yes No If 'Yes' go to Part 3 2.7 Please give details of any previous passports, covering the last 10 years, including where these passports are now. Your Contact Details Read Guidance, Part 3 Part 3 3.2 How long have you lived at this address? 3.3 Home (landline) telephone number 3.4 Your mobile telephone number 3.6 Contact details if different from those given in question 3.1 Your Family Read Guidance, Part 4 Part 4 4.2 Father's family name 4.4 Father's place and country of birth 4.6 Mother's given name(s) 4.8 Mother's date of birth 4.10 Mother's place and country of birth 4.11 Full name of spouse/partner (If single go to 4.16) >>>>>> 4.12 Spouse/partner's nationality/nationalities

Yes No If 'No', please provide full details of where your	
spouse currently lives.	Yes No No
	4.16 Do you have any children? Put a cross (x) in the relevant box
	Yes No If 'No', please go to question 4.20
4.17 Please provide full details for each of your >>>>>> dependant children Name Date of Birth	4.18 Do all your children currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box Yes No If 'No', please provide full details of where your abildren currently live.
	children currently live.
4.19 Please list any of your children who will be travelling >>>> with you to the UK?	4.20 Will any other children be travelling with you? Put a cross (x) in the relevant box Yes If 'Yes' go to 4.21 No If 'No' go to Part 5.
4.21 If yes please provide full details about the child/children	
Please note: If a child is travelling without their parents, he/sl	ne should present written notification from the child's parent
or legal guardian that they consent to the child's visit.	to should present written notification from the shind's parent
Part 5 Finances and Employment Read C	Guidance, Part 5
Part 5 Finances and Employment Read C TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include sport	basis that they are dependent on that EEA national, or
TO BE COMPLETED BY - extended family members of an EEA national applying on the	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21)
TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include spor	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21)
TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include spot 5.1 What are your current personal circumstances? Put a cross (basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21) s) in the relevant box Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship
TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include spot 5.1 What are your current personal circumstances? Put a cross (a Employed full time, please go to 5.2	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21) (i) in the relevant box Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include spot 5.1 What are your current personal circumstances? Put a cross (a Employed full time, please go to 5.2 Employed part-time, please go to 5.2	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21) s) in the relevant box Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship
TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include sport 5.1 What are your current personal circumstances? Put a cross (and include sport includes a cross (and includes sport	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21) (i) in the relevant box Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
TO BE COMPLETED BY - extended family members of an EEA national applying on the - dependent direct family members (this does not include spot 5.1 What are your current personal circumstances? Put a cross (a Employed full time, please go to 5.2 Employed part-time, please go to 5.2 Self-employed, please go to 5.2 Unemployed, please go to 5.9 Student, please give details of the course and institution you	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21) (i) in the relevant box Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
TO BE COMPLETED BY - extended family members of an EEA national applying on the dependent direct family members (this does not include spots) 5.1 What are your current personal circumstances? Put a cross (and include spots) Employed full time, please go to 5.2 Employed part-time, please go to 5.2 Self-employed, please go to 5.2 Unemployed, please go to 5.9 Student, please give details of the course and institution you attend in the box provided; then go to 5.2	basis that they are dependent on that EEA national, or uses, civil partners or children under the age of 21) (i) in the relevant box Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9

5.4 When did you start this job? >>>>>>>>	>>>>>>>	D D M M Y Y	Y
5.5 What is your work address?	>>>>>	5.6 What are your employer's telephone	e numbers?
		5.7 What is your employer's email addr	ress?
5.8 Please give details of any additional job(s)	or occupation(s)	you have	
5.9 Have you ever worked for any organisatio	n of a type (state	or non-state) listed below? Put a cross (x) ir	the relevant box
Armed forces (including national service) Yes	s No	Media	Yes No
Government (central or local) Yes	s No	Public or civil administration	Yes No
Judiciary Yes	s No	Security (including police and private	Yes No
If you have ticked 'yes' to any of the above, please		security companies) r every organisation that you have worked for t	
list. Include name of organisation, job title or rank a			
Income			
5.10 What is your total monthly income from a of employment or occupation after tax?	all sources >>>		
Part 6 Previous Applications	And Travel H	listory Read Guidance, Part 6	
6.1 Have you travelled to the UK in the last 10 Put a cross (x) in the relevant box	years?	Yes No If 'Yes' please provide of trips to the UK	details of any
Date Destination	Purpose	Dui	ration
6.2 Have you travelled outside your country of excluding to the UK, in the last 10 years? Put a cross (x) in the relevant box	f residence,	Yes No If 'Yes' please provide of	details of these trips
Date Destination	Purpose	Dui	ration
6.3 Have you ever been refused a visa for any including the UK? Put a cross (x) in the relevant		Yes No If 'Yes' please provide f	iull details
Date Country	Reason	Ref	erence number (for UK)
6.4 Have you been granted any UK visas in the Put a cross (x) in the relevant box	e last 10 years?	Yes No If 'Yes' please provide	details
Date Purpose		Duration Ref	erence number
6.5 Have you been refused entry on arrival to tast 10 years? Put a cross (x) in the relevant box	the UK in the	Yes No If 'Yes' please provide	details
Date Reason		Ref	erence number

required to lea	ave any country, including a cross (x) in the relevant be	the UK in the last	Yes	No	If 'Yes' please provide details
Date	Country	Reason			Reference number (for UK)
remain in the l	made an application to the UK in the last 10 years? in the relevant box	ne Home Office to	Yes	No	If 'Yes' please provide details
Date	Reason for Applica	tion			Granted/Refused If refused give reason Reference number
	ave a UK National Insuran in the relevant box	ce number?	Yes	No	If 'Yes' please provide details
National Insura	nce number	Reason for	r getting a N	ational Insu	rance number
•	ave any criminal conviction fic offences)? Put a cross (Yes	No	If 'Yes' please provide details
Date	Country	Offence			Sentence
criminal offend	u ever been charged in ar ce for which you have not fic offences)? Put a cross (yet been tried in court	Yes	No	If 'Yes' please provide details
Date	Country	Offence			
involved in, or	of either peace or war ha suspected of involvement hity or genocide? Put a cro	in, war crimes, crimes	Yes	No	If 'Yes' please provide details in Part 9, Additional Information
encouraged te	u ever been involved in, su errorist activities in any cou er of, or given support to a ed in terrorism? Put a cross	intry? Have you, ever n organisation that has	Yes	No	If 'Yes' please provide details in Part 9, Additional Information
views that just encourage oth	u ever, by any means or r tify or glorify terrorist viol ners to terrorist acts or ot coss (x) in the relevant box	ence or that may	Yes	No	If 'Yes' please provide details in Part 9, Additional Information
indicate that y	u engaged in any other a you may not be considere t a cross (x) in the relevant	d a person of good	Yes	No	If 'Yes' please provide details in Part 9, Additional Information

Part 7

Travellers under the age of 18 Read Guidance, Part 7

ONLY TO BE COMPLETED BY APPLICANTS UNDER 18 (or parent/guardian on behalf of applicant) 7.1 Please provide full details about your parent(s)/guardian(s) in your home country If 'No' please complete 7.3. If 'Yes' please Yes No go to 7.4 Put a cross (x) in the relevant box 7.3 If accompanied, please provide full details of up to two adults who will accompany you, including their passport numbers and your exact relationship to them 7.4 Is the address you will be staying at a private address? > If 'No' go to Part 8 Yes No Put a cross (x) in the relevant box 7.5 Please provide full details about the person you >>>>>> 7.6 If the person named in 7.5 is not a British Citizen or will be staying with European Economic Area Citizen, please give details about what permission they have to be in the UK 7.7 How long will you stay with this person?

PLEASE NOTE: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

please state this.

8.2.7 When did you last see the EEA National?	8.2.8 How do you keep in touch with the EEA National?
8.2.9 Have you lived with the EEA National in a relationship like a marriage or civil partnership at any time (including since a wedding or civil partnership ceremony)? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details
8.2.10 Do you have any children with the EEA National? >>>> Put a cross (x) in the relevant box	Yes No
8.3 EEA National's Contact Details	
TO BE COMPLETED BY ALL APPLICANTS.	
8.3.1 EEA National's permanent home address including >>>> postal code	8.3.2 EEA National's correspondence address if different
8.3.3 EEA National's home (landline) telephone number >>>>>	8.3.4 EEA National's mobile telephone number
8.3.5 EEA National's personal email address >>>>>>>>>	
8.3.6 Is the EEA National currently living in the UK? >>>>>> Put a cross (x) in the relevant box	Yes No If 'No' go to 8.3.8
8.3.7 If 'Yes' when did they arrive in the UK?	D D M M Y Y Y Y >>> Go to 8.3.9
8.3.8 If the EEA National is not in the UK will you be >>>>>> travelling to the UK together? Put a cross (x) in the relevant box	Yes No Go to 8.6 'Your EEA Residency'
8.3.9 If the EEA National is in the UK what do they do? Put a cros	s (x) in the relevant box
Employed/ Self-employed Student	Economically self sufficient
Retired Job seeker	Incapacitated
 If the EEA National is employed/self employed go to 8.4 'EEA National's State of the EEA National is solely a student go to 8.5 'EEA National's State of the EEA National is solely a student go to 8.6 'Your EEA Residency'. If more than one selected please complete all relevant sections and/or 	tudent Details',
8.4 EEA National's Employment	
To be completed if the EEA National is employed/self employed in	the UK.
8.4.1 What is the EEA National's National Insurance >>>>>> number?	8.4.2 What is the EEA National's present work or job or occupation?
8.4.3 Is the EEA National employed or self-employed? Put a cross	ss (x) in the relevant box
Employed full time Employed part time	Self employed

Please complete all the following questions even if self employed.		
8.4.4 What is the name of the company they work for? >>>>>	8.4.5 When did they start this job? D D M M Y Y Y Y	
8.4.6 What is their work address?	8.4.7 What is their employer's telephone number?	
	8.4.8 What is their employer's email address?	
8.4.9 How many hours per week does the EEA National work? >		
8.4.10 How long is this work expected to last?		
8.4.11 What is the EEA National's total monthly income >>>> from all sources of work or employment after tax?		
8.5 EEA National's Student Details		
To be completed if the EEA National is studying in the UK.		
8.5.1 Course title and qualification the EEA National >>>>>> expects to gain?	8.5.2 Name of institution where the EEA National is studying?	
8.5.3 Address of the institution including postal code? >>>>>	8.5.3 Telephone number of the institution including area code?	
8.5.6 When is the course expected to finish? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	8.5.4 When did the EEA National begin this course? D D M M Y Y Y Y	
c.o.c whom is the course expected to innon.		
8.6 Your EEA Residency		
8.6.1 Do you have a valid residence card or visa for an EEA mem Yes No If 'Yes' go to Part 9 - Additional Information. If 'No'		
The following questions are additional questions for applicants country	s who do NOT hold a residence card or visa for an EEA member	
8.7 Your relationship to EEA National - Partners		
Only complete this section if you are applying as a fiancé(e), spo you have any other relationship to the sponsor please go to 8.8	ouse, unmarried partner, civil partner, or proposed civil partner. If 'Other Dependants' section.	
8.7.1 Have you met the EEA National? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	8.7.2 Is/was this an arranged marriage? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	
8.7.3 Are you and the EEA National related outside marriage? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide exact details of this relationship	

8.7.4 Do you intend to live with the EEA National >>>>>>> permanently? Put a cross (x) in the relevant box	Yes No No
8.7.5 Have you or the EEA National ever been married or in a long-term marriage-like relationship before? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details
8.7.6 Does the EEA National have any children? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide full details of each of your sponsors' children
8.7.7 Is the EEA National responsible for anyone's financial support, including any children listed above? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details
	>>>>>>> Go to 8.9 'Your Life in the UK'
8.8 Your relationship to EEA National - Other Family	Members
Only complete this section if you are NOT applying as a fiancé(e), civil partner.	spouse, unmarried partner, civil partner, partner or proposed
8.8.1 How are you and the EEA National related?	his to the or 0
8.8.2 Who do you live with at the moment and what is your relations	ship to them?
8.8.3 Who owns your home and what is your relationship to the own	ner?
8.8.4 Who supports you financially and what is your relationship to	them?
8.8.5 What other family members do you have and where do they liv	ve?
8.8.6 How often do you see these family members?	
8.8.7 Is the EEA National responsible for anyone else's financial support? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details

8.9 Your Life in The OK	
Please fill in this section if you intend to live in the UK.	
8.9.1 Where do you and the EEA National plan to live in >>>> the UK?	
8.9.2 Does the EEA National own this property? Put a cross (x) in the relevant box	Yes No
8.9.3 If 'No', on what basis does the EEA National occupy this prop	erty e.g. rented, owned by a parent, company property.
8.9.4 How many bedrooms are there in the property? >>>>>	8.9.5 How many other rooms are there in the property (NOT including kitchens, bathrooms, toilets)?
8.9.6 Does anyone, other than the EEA National, live in the property? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide full details of each other person living in the property
8.10 EEA National's current finances and employme	nt
If the EEA National is in the UK go to 8.10.11	
8.10.1 What is the EEA National's present work or job or occupatio	n? If unemployed please state 'Unemployed' and go to 8.10.11
8.10.2 Is the EEA National employed or self-employed? Put a c Employed full time Employed part time	ross (x) in the relevant box Self employed
Please complete all the following questions even if self employed	i.
8.10.3 What is the name of the company they work for?	8.10.4 When did they start this job?
8.10.5 What is their work address?	8.10.6 What are their employer's telephone numbers?
	8.10.7 What is their employer's email address?
8.10.8 How many hours per week does the EEA National work? >	
8.10.9 How long is this work expected to last?	
8.10.10 What is the EEA National's total monthly income >>> from all sources of work or employment after tax?	
8.10.11 Will you or the EEA National receive income from any other sources, including friends or family? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details

8.10.12 Do you or the EEA National have any savings, property or other income, for example, from stocks and shares? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details
8.10.13 Does the EEA National receive any money from public funds and/or benefits? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details
8.10.14 How much of the EEA National's total monthly >>>> income is given to their family members and other dependants?	8.10.15 How much does the EEA National spend each month on living costs?
8.10.16 Do you intend to work in the UK? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details
Part 9 Additional Information Read Guide	ance, Part 9
9.1 Is there any other information you wish to be considered as p	part of your application?
If you run out of space please use additional sheets of paper to provide u	is with all the relevant information required on part of your and lighting

Part 10

Declaration

I hereby apply for an entry clearance to the United Kingdom. The information I have given is complete and true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom Diplomatic Mission handling my application.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not to be true, in order to obtain a visa/entry clearance to the UK. I am further aware that should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.

I declare that the documents that I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that Home Office (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that Home Office (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa granted.

I understand that I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as invalid and, if so, will not be considered further. (See Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) Regulations 2006, Regulation 7(1)).

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the Home Office will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with Home Office published customer service standards.

I understand that all information provided by me will be processed by the Home Office in accordance with the Data Protection Act 1998. I am aware that the Home Office is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the Home Office or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes.

I also understand that the information provided by me, or information made available to Home Office during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse / partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want you to disclose to them I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquiries, my application may be refused.

I declare that the information given on this form is correct to the best of my knowledge and belief. I also consent to the processing of information provided by me by the Home Office.

Applicant's signature	Date
	D D M M Y Y Y
Have you used an agent or representative to complete this application? Put a cross (x) in the relevant box	
Yes No If 'Yes' please give details of >>>>>>>> agent/representative's name and address	
What language did you communicate in with the >>>>>>> agent/representative to complete the form?	

Part 11

All applicants

Supporting documents checklist

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

Finances and employment

☐ A valid travel document or passport	☐ Evidence of your current employment/self employment/		
One passport sized colour photograph. This must not be more	occupation/work/studies/other means of support		
than 6 months old. (Please see photograph box below for full details)	Evidence of your total monthly income from all sources of employment or occupation after tax		
☐ The appropriate fee	Evidence of any income from other sources e.g. friends, family,		
If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence			
permit, visa, green card	Other		
Evidence to support the information you have given (see below for more details)	 Evidence of your relationship to your sponsor, e.g. marriage/civil partnership certificate, sponsor's birth certificate 		
Previous passport(s)	Evidence of your sponsor's nationality, e.g. a copy of the bio		
Evidence of how your trip is to be funded	data page from their passport (the page with their photograph) or a copy of their national identity card		
Personal Details section	☐ Evidence of your sponsor's employment or other economic		
Unless single, please provide evidence of your marital status			
e.g. marriage or civil partnership certificate, divorce certificate, death certificate	Evidence of your sponsor's whereabouts, e.g. payslips or		
You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)	tax statement benefit book		
☐ The official record of any conviction(s), detailing the crime(s) you			

Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)

were convicted of and the sentence(s) you received

- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.

Advisory:

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at www.hmrc.gov.uk. To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."

Guidance for Part 8: Your Trip

If we need to interview you, what language would you like to use in the interview?

Please provide details as requested.

8.1 The EEA National's personal details

8.1.1 EEA National's given name(s)

Please provide the EEA National's given names as it appears in their passport or travel document. This should be the names given to them at birth, but not their family/surname.

8.1.2 EEA National's family name

Please provide your sponsor's family name as it appears in their passport or national identity card.

8.1.3 EEA National's sex

Answer Male/Female

8.1.4 EEA National's date of birth

In DD/MM/YYYY format.

8.1.5 EEA National's place and country of birth

This should include the state/province/city/town/village/country.

8.1.6 EEA National's nationality

Please provide details as requested.

8.1.7 EEA National's current passport or identity card number

The number should be entered as shown in their passport or national identity card.

8.1.8 Place of issue

Please include both the city and the country that issued the passport or national identity card.

8.1.9 Issuing authority

This is the National Authority that issued the passport or identity card. The details can be found in their passport or identity card.

8.1.10 Date of issue

In DD/MM/YYYY format.

8.1.11 EEA National Registration Certificate number (if held)

This is a certificate that confirms the EEA National's residence in the UK. It is not compulsory to hold this certificate. The number is in the top right hand corner and is in the following format UK X1234567.

8.2 Your Relationship

8.2.1 How are you related to the EEA National?

If *Married* - You and your partner have entered into a marriage, which is legally recognised and documented.

If *Civil partnership* – You and your same-sex partner have entered into a partnership, which is legally recognised and documented.

If *Unmarried partner* – You currently live in a marriage-like relationship with your partner without being legally married.

Other than spouse, civil partner or children under 21, ALL family members must provide documentary evidence that they are dependent on the EEA National or are part of the EEA National's household.

Unmarried partners must provide evidence that they have been in a relationship like a marriage for at least two years.

If spouse, civil partner or unmarried partner answer the following questions. If any other relation please go to 8.3 'EEA National's contact details' section.

Spouse/Civil Partner/Unmarried Partner Details

Only to be completed by spouse, civil partner or unmarried partner of EEA National.

8.2.2 When and where did you marry/enter into a civil partnership? If you are not married/in a civil partnership please state this.

Please give the date and location of the ceremony and provide documentary evidence of this e.g. marriage/civil partnership certificate. Please state if this was a religious or civil ceremony.

8.2.3 When did you first meet the EEA National?

In DD/MM/YYYY format. Please be as precise as possible, preferably giving at least the month and year of your first meeting.

8.2.4 Where did you first meet?

Please provide details as requested.

8.2.5 When did your relationship begin?

In DD/MM/YYYY format. Please be as precise as possible, preferably giving at least the month and year of the beginning of your relationship.

8.2.6 How often do you meet?

Please provide details as requested.

8.2.7 When did you last see the EEA National?

Please be as precise as possible.

8.2.8 How do you keep in touch with the EEA National?

Please provide details of how you keep in touch and how often you have contact with the EEA National. Please also tell us when you were last in contact with the EEA National.

8.2.9 Have you lived with the EEA National in a relationship like a marriage or civil partnership at any time (including since a wedding or civil partnership ceremony)?

Answer Yes/No

8.2.10 Do you have any children with the EEA National? Answer Yes/No

8.3 EEA National's Contact Details

TO BE COMPLETED BY ALL APPLICANTS.

8.3.1 EEA National's permanent home address including postal code

Please include the house number/street/village/town/city/state/province/postal or zip code/country.

8.3.2 EEA National's correspondence address if different.

Please include the house number/street/village/town/city/state/province/ postal or zip code/country.

8.3.3 EEA National's home (landline) telephone number

You should include the EEA National's full home telephone number including country and city codes. If they have no home telephone number, please enter 'None' and provide a mobile/cell number in the following question. You should provide at least one telephone number that the EEA National can be contacted on.

8.3.4 EEA National's mobile telephone number

Please provide the EEA National's mobile/cellular telephone number, including the country code.

8.3.5 EEA National's personal email address

Please note the EEA National may be contacted by email to provide consent for their personal details to be checked.

8.3.6 Is the EEA National currently living in the UK? Answer Yes/No

8.3.7 If 'Yes' when did they arrive in the UK? In DD/MM/YYYY format.

8.3.8 If the EEA National is not in the UK will you be travelling to the UK together?

Answer Yes/No

8.3.9 If the EEA National is in the UK what do they do?

Please select all the relevant boxes

8.4 EEA National's Employment

To be completed if the EEA National is employed/self employed in the UK.

8.4.1 What is the EEA National's National Insurance number?

The National Insurance number allows them to work in the UK. The National Insurance number format is as follows: XX 12 34 56 X.

The number is usually provided on a plastic card, which is issued automatically when they reached 16 (if in the UK at that time) or when they first apply for a National Insurance number.

8.4.2 Please state what the EEA National does for a living.

Please include details if they are a house-husband/wife, retired, unemployed etc. Please provide documentary evidence to support this.

8.4.3 Self employment is where the EEA National works for themselves.

Full time employment is considered to be working more than 35 hours per week, part time employment is less than 35 hours per week. Self employment is where the EEA National works for themselves.

8.4.4 What is the name of the company they work for?

Please give the name of the company the EEA National works for. Please supply a letter from the employer to verify this.

8.4.5 When did they start this job?

In DD/MM/YYYY format.

8.4.6 What is their work address?

Please give the full address, including postal code, of where the EEA National works.

8.4.7 What are their employer's telephone numbers?

Please give landline and mobile telephone numbers if available, including country and city codes.

8.4.8 What is their employer's email address?

Include details of website if appropriate

8.4.9 How many hours per week does the EEA National work?

Please provide details as requested.

8.4.10 How long is this work expected to last?

Please provide details as requested.

8.4.11 What is the EEA National's total monthly income from all sources of work or employment after tax?

Please state how much money they have each month after deductions e.g. tax. Please state currency e.g. US Dollars or UK Pounds Sterling.

8.5 EEA National's Student Details

To be completed if the EEA National is studying in the UK.

8.5.1 Course title and qualification the EEA National expects to gain?

Please give the full name of the course, e.g. BA English Literature. Please provide supporting documentary evidence.

8.5.2 Name of institution where the EEA National is studying? Please give the full name of the institution, e.g. London School

of Economics (not LSE). Please provide supporting documentary evidence.

8.5.3 Address of the institution including postal code?

Please give full address of the institution they study in, and ensure you include the postal code with the address.

8.5.4 Telephone number of the institution including area code?

Please provide details as requested.

8.5.5 When did the EEA National begin this course? In DD/MM/YYYY format.

8.5.6 When is the course expected to finish? In DD/MM/YYYY format.

8.6 Your EEA Residency

8.6.1 Do you have a valid residence card or visa for an EEA member country?

Answer Yes/No. The EEA member countries are listed at the beginning of this form. If 'Yes', please provide documentary evidence of your residency in one of these countries, e.g. a residence card or visa.

The following questions are additional questions for applicants who do NOT hold a residence card or visa for an EEA member country.

8.7 Your relationship to EEA National - Partners

Only complete this section if you are applying as a fiancé(e), spouse, unmarried partner, civil partner, or proposed civil partner. If you have any other relationship to the sponsor please go to 8.8 'Other Dependants' section.

8.7.1 Have you met the EEA National?

Answer Yes/No. If 'Yes', please provide any documentary evidence of your meeting.

8.7.2 Is/was this an arranged marriage?

Answer Yes/No

8.7.3 Are you and the EEA National related outside marriage?

Answer Yes/No. If 'Yes', please give details of the exact relationship, e.g. he is my mother's brother's son.

8.7.4 Do you intend to live with the EEA National permanently?

Answer Yes/No

8.7.5 Have you or the EEA National ever been married or in a long-term marriage-like relationship before?

Answer Yes/No. If 'Yes' please provide details of when and where you/they lived together and for how long. Please note: If you/they have been widowed, divorced, had a civil partnership dissolved or are a surviving civil partner please indicate that here. Please provide documentary evidence to support this.

8.7.6 Does the EEA National have any children?

Answer Yes/No. Please ensure you enter details for all the EEA National's children. If these are your children too and have already been listed in Part 4 please indicate this here. The details must include their full name, date and place of birth, sex and nationality. If there is insufficient space please complete the list in Part 9 - Additional Information section.

8.7.7 Is the EEA National responsible for anyone's financial support, including any children listed above?

Answer Yes/No. If 'Yes', please provide details.

Go to 8.9 'Your Life in the UK'.

8.8 Your relationship to EEA National - Other Dependants

Only complete this section if you are NOT applying as a fiancé(e), spouse, unmarried partner, civil partner, partner or proposed civil partner.

8.8.1 How are you and the EEA National related?

Please give your exact relationship, e.g. father/mother's sister/son

8.8.2 Who do you live with at the moment and what is your relationship to them?

Please give your exact relationship, e.g. father/mother's sister/son

8.8.3 Who owns your home and what is your relationship to the owner?

Please give your exact relationship, e.g. father/mother's sister/son, unrelated landlord/lady

8.8.4 Who supports you financially and what is your relationship to them?

Please give your exact relationship, e.g. father/mother's sister/son

8.8.5 What other family members do you have and where do they live?

Please include details of close family, e.g. mother, father, brother, sister, mother's sister, grandparents, children. Please state the country and city/town where they live.

8.8.6 How often do you see these family members?

Please be specific especially if you see some relatives more often than others.

8.8.7 Is the EEA National responsible for anyone else's financial support?

Answer Yes/No. If 'Yes', please provide details.

8.9 Your Life In The UK

Please fill in this section if you intend to live in the UK.

8.9.1 Where do you and the EEA National plan to live in the

Include the house name or number/street/village/town/city/county/ postal code.

8.9.2 Does the EEA National own this property?

Answer Yes/No. Please provide evidence of this, e.g. Land Registry document, mortgage statements.

8.9.3 If 'No', on what basis does the EEA National occupy this property, e.g. rented, owned by a parent

Please provide documentary evidence to support this, e.g. rent book, parents' mortgage statement

8.9.4 How many bedrooms are there in the property? Please provide details as requested.

8.9.5 How many other rooms are there in the property (NOT including kitchens, bathrooms, toilets)?

Please provide details as requested.

8.9.6 Does anyone, other than the EEA National, live in the property?

Answer Yes/No. Provide full details of each other person living in the property including full name, age and exact relationship to the EEA National, e.g. mother, father's brother, son, lodger, tenant

8.10 EEA National's current finances and employment If the EEA National is in the UK go to 8.10.11

8.10.1 What is the EEA National's present work or job or occupation? If unemployed please state 'Unemployed' and go to 8.10.11

Please include details if they are e.g. househusband/wife, student, retired, unemployed. Please provide documentary evidence to support this

8.10.2 Self employment is where the EEA National works for themselves.

Full time employment is considered to be working more than 35 hours per week, part time employment is less than 35 hours per week. Self employment is where the EEA national works for themselves.

8.10.3 What is the name of the company they work for?

Please give the name of the company the EEA National works for, or if they are a student give the full name of the institution they are studying at.

8.10.4 When did they start this job?

In DD/MM/YYYY format. Please state when they started their job, or if they are a student when they began this course of study.

8.10.5 What is their work address?

Please give the full address, including postal code, of where the EEA National works, or if they are a student the full address of the educational institution that they attend.

8.10.6 What are their employer's telephone numbers?

Please give landline and mobile/cell telephone numbers if available, including country and city codes, or if they are a student the telephone numbers of the educational institution that they attend.

8.10.7 What is their employer's email address?

Include details of website if appropriate

8.10.8 How many hours per week does the EEA National work? Please provide details as requested.

8.10.9 How long is this work expected to last?

Please provide details as requested.

8.10.10 What is the EEA National's total monthly income from all sources of work or employment after tax?

Please state how much money they have each month after deductions e.g. tax. Please state which currency e.g. US Dollars or UK Pounds Sterling.

8.10.11 Will you or the EEA National receive income from any other sources, including friends or family?

Answer Yes/No. Please give details listing all sources, amounts and frequency. You should provide full and current, independent and verifiable documentary evidence to support this. Please state which currency, e.g. US Dollars or UK Pounds Sterling.

8.10.12 Do you or the EEA National have any savings, property or other income, for example, from stocks and shares?

Answer Yes/No. Please give details. You should provide full and current, independent and verifiable documentary evidence to support this. Please state which currency, e.g. US Dollars or UK Pounds Sterling.

8.10.13 Does the EEA National receive any money from public funds and/or benefits?

Answer Yes/No. Please give full details of any monies the EEA National receives from public funds and/or benefits. Details of public funds/benefits can be found at www.ukba.homeoffice.gov. uk/ukresidency/rightsandresponsibilities/publicfunds. You should provide full and current, independent and verifiable documentary evidence to support this. Please state which currency, e.g. US Dollars or UK Pounds Sterling.

8.10.14 How much of the EEA National's total monthly income is given to their family members and other dependants?

Please state which currency e.g. US Dollars or UK Pounds Sterling.

8.10.15 How much does the EEA National spend each month on living costs?

This includes rent/mortgage/utility bills/loan repayments etc. Please state which currency e.g. US Dollars or UK Pounds Sterling.

8.10.16 Do you intend to work in the UK?

Answer Yes/No. If Yes, please provide details as requested.